



# MINUTES

**Of a Meeting of the Council of the City of Kenora  
Tuesday, September 15, 2020  
Electronic Attendance/City Council Chambers  
12:00 p.m.**

Due to the COVID-19 Pandemic, Council met electronically as permitted by Council's Procedural Bylaw. Citizens and our Media Partners are encouraged to attend the virtual meeting via the Public Live Stream Event at:

<https://video.isilive.ca/kenora/2020-09-15.html>

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**With** Mayor D. Reynard in the Chair, Councillor M. Goss, Councillor R. McMillan, Councillor S. Smith, Councillor C. Van Walleggem

**Regrets** Councillor A. Poirier, Councillor K. Ralko

**Staff** Heather Pihulak, Manager of Administration/City Clerk/Acting CAO, Kelly Galbraith, Deputy Clerk, Adam Smith, Manager of Development Services, Jeff Hawley, Manager of Operations and Infrastructure, Stace Gander, Manager of Development Services, Charlotte Edie, Manager of Finance/Treasurer

## Call to Order

Mayor Reynard called the meeting to order and Councillor McMillan delivered a blessing.

## Public Information Notices as per By-law Number 144-2007

Mayor Reynard then read the following notices:-

As required under Notice By-law #144 -2007, Council hereby advises the public of its intention to adopt the following at today's meeting:-

- 2019 Budget Amendments Approved by Deputy Treasurer or Treasurer
- Amend the 2020 Capital and Operating Budget for the following:
  - \$12,000 to be funded through the Art Centre capital donation commitments to upgrade the heating and cooling control controllers at the Art Centre
  - \$48,800 to be funded through the Keewatin Memorial Arena reserve to replace the ice plant processor in the Keewatin Memorial Arena
  - \$30,000 to be funded through contingency reserves to construct a new office space at the entrance of the Operations Centre
  - \$15,000 to be funded through contingency reserves to repair the Whitecap Pavilion skylight
- Declare City owned lands a portion of Old Government Road, legally described as Part 1 23R-14761 as surplus to the requirements of the Municipality.

## **Declaration of Pecuniary Interest & General Nature Thereof**

Mayor Reynard then asked if any Member of Council had any Declarations of Pecuniary Interest and the General Nature Thereof pertaining to any items as follows:-

- i) On Today's Agenda or from a previous Meeting
- ii) From a Meeting at which a Member was not in Attendance

There were none declared.

## **Confirmation of Minutes**

### **1. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That the following Minutes of the Council of the City of Kenora be adopted as circulated:-  
Regular Council – August 25, 2020

## **Deputations**

None

## **Additions to the Agenda**

None

## **Appointments**

None

## **July 2020 Financial Statements**

### **2. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby accepts the monthly Financial Statements of the Corporation of the City of Kenora at July 31, 2020.

## **2020 Capital & Unusual Spending**

### **3. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby accepts the 2020 Capital and Unusual Spending report.

## **2019 Budget Amendments Approved by Deputy Treasurer or Treasurer**

### **4. Moved by R. McMillan, Seconded by C. Van Wallegghem & Carried:-**

That Council approve the 2019 Budget Amendments Approved by Treasurer or Deputy Treasurer from January 1 to December 31, 2019.

## **Water and Sewer Long Range Financial Plan**

### **5. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That Council hereby receives the Water and Wastewater Long Range Financial Plan Forecast as required under the Safe Drinking Water Act and Ontario Regulation 453/07.

### **Budget Amendment – Art Centre Thermostat Controller**

#### **6. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That Council hereby approves a budget amendment in the amount of \$12,000 to be funded through capital donation commitments to upgrade the heating and cooling control controllers; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

### **Budget Amendment – Keewatin Memorial Arena Compressor**

#### **7. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby approves a budget amendment in the amount of \$48,800 to be funded through the Keewatin Memorial Arena reserve to replace the MYCON ice plant compressor in the Keewatin Memorial Arena; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

### **Budget Amendment – Office Renovation - Operations Centre**

#### **8. Moved by R. McMillan, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby approves a budget amendment in the amount of \$30,000 to be funded through contingency reserves to construct a new office space at the ground floor entrance of the Operations Center; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

### **Budget Amendment – Whitecap Pavilion Skylight**

#### **9. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That Council hereby approves a budget amendment in the amount of \$15,000 to be funded through contingency reserves to repair the White Cap Pavilion skylight; and further

That in accordance with Notice By-law Number 144-2007, public notice is hereby given that Council intends to amend its 2020 capital budget at its September 15, 2020 meeting for this purpose; and further

That Council give three readings to a By-law to amend the 2020 capital budget for this purpose.

### **Keewatin Memorial Arena Concession Lease Agreement**

#### **10. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the request for proposals for food and beverage services for the Keewatin Memorial Arena concession be received by Jennifer Schott for a three year term; and further

That Council of the City of Kenora gives three readings to a bylaw to authorize the execution of an agreement between the Corporation of the City of Kenora and Jennifer Schott for the purpose of Food and Beverages Services at the Keewatin Memorial Arena for the term of September 1, 2020 to August 31, 2023.

### **Kenora Physiotherapy Lease Renewal Agreement**

#### **11. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That the Mayor and Clerk be hereby authorized to enter into a lease renewal agreement with the Kenora Physiotherapy and Sports Injury Clinic for the use of commercial space located at 18 Mike Richards Way; and further

That the appropriate by-law be passed for this purpose.

### **Acquisition of Land – Former Jaffray Melick Office Site**

#### **12. Moved by R. McMillan, Seconded by C. Van Wallegghem & Carried:-**

That Council hereby directs administration to acquire property identified as “Outen Strip”, legally known as Part 1 23R6322, to enable the unencumbered future transfer of property containing the former Jaffray Melick municipal office.

### **Harbourfront Business Development Plan Funding Application**

#### **13. Moved by C. Van Wallegghem, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora approves an application to the Tourism Economic Development and Recovery Fund (TEDRF) in the amount of \$40,000 for the delivery of detailed design and tender ready drawings to implement the Harbourfront Business Development Plan; and further

That Council confirms its financial commitment of \$235,000 for the project; and further

That Council hereby approves any cost overruns associated with the project.

### **Closure of Roads and Declaration of Surplus Land – Lana Richards**

#### **14. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the Council of the City of Kenora declares the following City owned lands as surplus to the requirements of the Municipality, legally described as Part 1 23R-14761 and that a portion of the "Old Government Road" be closed; and further

That in accordance with the policy value of the lands has been determined by an appraisal; and further

That surveying and procedures registration have been completed at the cost of the applicants; and further

That procedures for consolidation of the PINs will be undertaken at the cost of the applicants; and further

That the Mayor and Clerk are authorized to give three readings to a By-law to execute an agreement between the Corporation of the City of Kenora and Lana Richards for the sale of land.

### **2020 Summer Student Bylaw Enforcement Officer Appointment Extensions**

#### **15. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That Council hereby extends the appointment of Rhett Zurkan and Chase Birch as summer student By-Law Enforcement Officers in and for the City of Kenora under the authority of the Police Services Act; and further

That this appointment extension is hereby authorized for the period of September 15, 2020 to October 15, 2020.

### **NWBC Digital Main Street Agreement**

#### **16. Moved by R. McMillan, Seconded by C. Van Walleggem & Carried:-**

That three readings be given to a bylaw to execute an agreement between the Corporation of the City of Kenora and the Ontario Business Improvement Area Association for the Digital Service Squad Program; and further

That the Mayor and Clerk be authorized to execute these agreements.

### **July Water and Wastewater System Monthly Summary**

#### **17. Moved by C. Van Walleggem, Seconded by M. Goss & Carried:-**

That Council of the City of Kenora hereby accepts the July 2020 Kenora Water and Wastewater Systems Monthly Summary Report, as prepared by City administration.

### **Approved Bylaws**

#### **18. Moved by M. Goss, Seconded by S. Smith & Carried:-**

That the following By-laws be now read a First & Second Time, and approved in its form and presented for a Third & Final Reading: ~

- #137-2020 - Confirmatory
- #138-2020 - 2019 Budget Amendments Approved by Deputy Treasurer or Treasurer
- #139-2020 - Budget Amendment – Art Centre Thermostat Controller
- #140-2020 - Budget Amendment – Keewatin Memorial Arena Compressor
- #141-2020 - Budget Amendment – Whitecap Pavilion Skylight
- #142-2020 - Keewatin Memorial Concession Lease Agreement
- #143-2020 - Kenora Physiotherapy Lease Renewal Agreement
- #144-2020 - Closure of Roads and Declaration of Surplus Municipal Lands
- #145-2020 – Agreement of Purchase & Sale of Municipal Lands – Lana Richards
- #146-2020 - 2020 Summer Student Bylaw Enforcement Officer Appointment Extensions
- #147-2020 – NWBC Digital Main Street Agreement

### **Notices of Motion**

None

### **Proclamations**

- Rail Safety Week
- Franco-Ontarian Day

### **Announcements**

**The following was highlighted by Council:**

1. Councillor Goss attended the ceremony to kick off the Bear Clan Patrol for 24/7 service in the downtown. He commended the organizers and shared the ceremony was very impressive. He looks forward to their work. The agencies and volunteers will make a big change in improving safety.
2. Mayor Reynard noted Thursday evening is Kenora Chamber of Commerce business awards. Due to COVID restrictions the event is limited to nominees. The list is impressive and we are fortunate in our community that we have so many business and entrepreneurs. We have gone through some bumps and it is evident the local economy is not what it once was but local businesses preserver. Mayor Reynard extend congratulations to all the nominees and businesses that continue to service the community.

### **Adjourn to Closed Session**

**19. Moved by S. Smith, Seconded by R. McMillan & Carried:-**

That pursuant to Section 239 of the Municipal Act, 2001, as amended, authorization for Council to move into a Closed Session to discuss items pertaining to the following:-

- Education & Training Members of Council (3 matters-Development Services, CAO and Mayor updates)
  - Disposition of Land (1 matter – KDSB Developments)

### **Reconvene to Open Meeting**

Council reconvenes to open session at 1:17 p.m. with no reports from its closed session.

**Close of Meeting**

**20. Moved by R. McMillan, Seconded by C. Van Walleghem & Carried:-**

That this meeting be now declared closed at 1:17 p.m.

**The Corporation of the City of Kenora:**

**Confirmed As Written This .....Day**

**Of.....2020**

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**Mayor**

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**City Clerk**